

## Forward Plan for All Committees

Date	Title	Lead Officer	Purpose of the report	Date First Published
<b>CORPORATE POLICY AND RESOURCES</b>				
<b>11 FEBRUARY 2021</b>				
11 Feb 2021	Capability Policy	Emma Redwood, People and Organisational Development Manager	To review the council's capability policy and update	19 December 2019
11 Feb 2021	Corporate Policy and Resources Committee Draft Budget 2021/22 and estimates to 2025/26	Sue Leversedge, Business Support Team Leader	The report sets out details of the overall Draft Revenue Budget 2021/22 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2021/22 and estimates to 2025/26 to be included in the Medium Term Financial Plan	07 September 2020
11 Feb 2021	Committee Timetable 2021-2022	James Welbourn, Democratic and Civic Officer	To present the timetable for the above year, taking into account public holidays.	07 September 2020
11 Feb 2021	Surestaff Performance 2020/21 and Business Plan 2021/22	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	To present members with the companies performance to Q3 2020/21 and to present the 2021/22 Business Plan for approval	19 October 2020
11 Feb 2021	Budget and Treasury Monitoring Period 3 202/21	Sue Leversedge, Business Support Team Leader	this report sets out the revenue, capital and treasury management activity from 1 April 2020 to 31 December 2020	07 September 2020
11 Feb 2021	Progress and Delivery Measures and Targets 2021/22 - Change and Regulatory Services	Ellen King, Senior Performance Officer	This is a follow on paper to the overall P&D Measures and Targets 2021/22 paper considered by CP&R Committee	

on 14th January 2021. It presents the proposed Progress and Delivery measures and targets for the Change Management and Regulatory Services portfolio

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**15 APRIL 2021**

15 Apr 2021	Budget and Treasury Monitoring Period 4 2020/21	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1 April 2020 to 31st March 2021. (Final out-turn will be reported to the next meeting)	07 September 2020
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**17 JUNE 2021**

17 Jun 2021	Budget Consultation 2021	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	To present the proposals for the 2021 Budget consultation exercise	
17 Jun 2021	Budget and Treasury Monitoring Final Outturn 2020/21	Sue Leversedge, Business Support Team Leader	this report sets out the final revenue, capital and treasury management activity from 1 April 2020 to 31 March 2021.	
17 Jun 2021	Progress and Delivery Report Quarter Four, 2020-21	Ellen King, Senior Performance Officer	This report presents performance against the Council's key performance indicators for quarter four (January - March) 2020-21.	

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**COUNCIL**

**1 MARCH 2021**

1 Mar 2021	Executive Business Plan and Medium Term Financial Plan 2021/22 - 2025/26 and 2021/22 Budget	Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer	To present for consideration and scrutiny the Executive Business Plan and Medium Term Financial 2021/22 - 2025/26 and the 2021/22 Budget	07 September 2020
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<b>10 JUNE 2021</b>				
10 May 2021	Sustainability, Climate Change & Environment Strategy	James O'Shaughnessy, Corporate Policy Manager & Deputy Monitoring Officer	Present the Council's Sustainability, Climate Change & Environment Strategy	
<b>6 SEPTEMBER 2021</b>				
6 Sep 2021	Annual Treasury Report	Caroline Capon, Corporate Finance Team Leader	Annual Treasury Review	
<b>GOVERNANCE AND AUDIT</b>				
<b>9 MARCH 2021</b>				
9 Mar 2021	Accounts Closedown 2020/21 Accounting Matters	Caroline Capon, Corporate Finance Team Leader	Review of Accounting Policies, Key Dates and Risk	07 September 2020
9 Mar 2021	Internal Audit Draft Annual Plan Report 2021/2022	James Welbourn, Democratic and Civic Officer	By Assurance Lincolnshire	19 October 2020
9 Mar 2021	Combined Assurance Report 2020/21	James O'Shaughnessy, Corporate Policy Manager & Deputy Monitoring Officer	To present the findings and analysis of the Council's Combined Assurance Report for 2020/21	19 October 2020
<b>13 APRIL 2021</b>				
13 Apr 2021	Internal Audit Quarter 4 Report	James Welbourn, Democratic and Civic Officer	Assurance Lincolnshire	07 September 2020
<b>15 JUNE 2021</b>				
15 Jun 2021	Unaudited Statement of Accounts 2020-21	Caroline Capon, Corporate Finance Team Leader	Unaudited Statement of Accounts 2020-21	
15 Jun 2021	Review of Whistleblowing Activity	James Welbourn,	Yearly update report	

Democratic and Civic  
Officer

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## 20 JULY 2021

20 Jul 2021	Report to those charged with Governance - EXTERNAL AUDIT COMPLETION REPORT - ISA 260	Caroline Capon, Corporate Finance Team Leader	To present to those charged with governance, the External Audit report on the quality of the Statement of Accounts and Annual Governance Statement 2020/21.
20 Jul 2021	Report on Progress Against the Committee's Effectiveness Action Plan	James O'Shaughnessy, Corporate Policy Manager & Deputy Monitoring Officer	To provide Members with an update on progress made against the Committee's effectiveness action plan
20 Jul 2021	Audited Statement of Accounts	Caroline Capon, Corporate Finance Team Leader	Audited Statement of Accounts

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## PROSPEROUS COMMUNITIES

### 16 MARCH 2021

16 Mar 2021	Public Transportation Programme	Grant White, Enterprising Communities Manager	To updated on past progress of transport initiatives supported by WLDC and approve a new delivery plan for our Public Transportation Programme.
16 Mar 2021	Selective Licensing - Update and Future Proposals	Andy Gray, Housing and Enforcement Manager	To update Councillors on the current position with the Selective Licensing Scheme in Gainsborough and to advise on future proposals.
16 Mar 2021	Membership of Keep Britain Today and implementation of DEFRA voluntary Code of Conduct	Ady Selby, Assistant Director of Commercial and Operational Services	Response for Committee following motion at full Council on the following points -  (b) by way of report to Prosperous Communities Committee, examine the merits of becoming a local authority

member of the Keep Britain Tidy Network, and identify which of the campaign's including Love Parks and Charity Bins, could be introduced in the District;

(d) by way of report to Prosperous Communities Committee, investigate whether promoting take-up of the DEFRA voluntary code amongst our fast food businesses and local business partnerships is appropriate and investigate the resource and capacity implications, of seeking their sponsorship for the introduction of a Charity Bin scheme and for a public education programme. Prosperous Communities Committee are charged with making a formal decision in respect of this aspect of the motion.

16 Mar 2021	Rural Designation	Sarah Elvin, Housing Communities Project Officer	To seek approval to make an application to the Secretary of State for West Lindsey to obtain Rural Designation under Section 157 of the Housing Act 1985.
16 Mar 2021	Re-introduction of rents on Gainsborough Market	Ady Selby, Assistant Director of Commercial and Operational Services	Consideration of deferred decision - Re-introduction of rents on Gainsborough Market
<b>8 JUNE 2021</b>			
8 Jun 2021	Public Health Funerals Policy	Andy Gray, Housing and Enforcement Manager	To seek approval for the Policy relating to Public Health Funerals, for which the Council is responsible for under S46 of the Public Health (Control of Disease) Act 1984.

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**13 JULY 2021**

13 Jul 2021	Selective Licensing - Future Options and Proposals	Andy Gray, Housing and Enforcement Manager	To provide Councillors with information on the options available in relation to a future Selective Licensing Scheme and seek approval to consult upon these.
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13 Jul 2021	Update on Health related work	Diane Krochmal, Assistant Director Homes and Communities	to provide Members with an update on Health related work
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**14 SEPTEMBER 2021**

14 Sep 2021	Selective Licensing - Gainsborough Scheme Review	Andy Gray, Housing and Enforcement Manager	To provide Councillors with information on the Gainsborough Selective Licensing Scheme in place between 2015 and 2020
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**26 OCTOBER 2021**

26 Oct 2021	Local Enforcement Plan (Planning Enforcement) and Customer Charter	Andy Gray, Housing and Enforcement Manager	To seek approval for the updated Local Enforcement Plan (Planning Enforcement) and Customer Charter
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26 Oct 2021	Corporate Enforcement Policy	Andy Gray, Housing and Enforcement Manager	To review and approve the Corporate Enforcement Policy
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**7 DECEMBER 2021**

7 Dec 2021	Selective Licensing - Future Proposals	Andy Gray, Housing and Enforcement Manager	To provide Councillors with final proposals for any future Selective Licensing Scheme
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**REGULATORY**

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**11 MARCH 2021**

11 Mar 2021	Hemswell Cliff Public Space Protection Order	Andy Gray, Housing and Enforcement Manager	To seek approval for consultation to take place in relation to the PSPO at Hemswell Cliff with a view to it being
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			reviewed and extended.
11 Mar 2021	Public Space Protection Orders - General Update	Andy Gray, Housing and Enforcement Manager	To update committee on the current position across all the existing PSPOs across the District.
<b>10 JUNE 2021</b>			
10 Jun 2021	Hemswell Cliff Public Space Protection Order	Andy Gray, Housing and Enforcement Manager	To determine the outcome of the consultation and make a determination on the PSPO for Hemswell Cliff.
10 Jun 2021	Food and Health and Safety Work Plan 2021/22	Andy Gray, Housing and Enforcement Manager	To provide information on and seek approval for the Food and Health and Safety Work Plan 2021/22.
10 Jun 2021	Fly Posting - Regulatory Powers	Andy Gray, Housing and Enforcement Manager	To provide Committee with an overview of the Regulatory Powers available in regards to fly posting following from the motion proposed at Full Council on 25/1/21